



Assam Rajiv Gandhi University of Cooperative Management  
**A Govt. of Assam University**  
Recognised by UGC and member of Association of  
Indian Universities  
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No.RUCM/

Date:

From : Prof. Munindra Kakati, PhD  
Vice Chancellor.

To : \_\_\_\_\_  
\_\_\_\_\_

Sub : Budget/Proposal/bill for  
\_\_\_\_\_  
\_\_\_\_\_

Ref : Your budget/ proposal/bill  
No. \_\_\_\_\_

Sir/Madam,

With reference to your above mentioned letter, I am to inform you that the budget/proposal has been approved at an estimated cost of Rs, \_\_\_\_\_ and an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only has been sanctioned for the purpose from the current years' budget.

Part : \_\_\_\_\_

Major Head : \_\_\_\_\_

Head of Account: \_\_\_\_\_

Enclo:

Yours sincerely,

Prof. Munindra Kakati, PhD  
Vice Chancellor

Memo No: No.RUCM/

Date:

(Copy forwarded for i/n action)

1. Accounts, ARGUCOM

Prof. Munindra Kakati, PhD  
Vice Chancellor